

Mapping Guidelines Appendix 7(c)

Digital Boundaries Product

Provision of electronic extract from the Registry map under Item 28 of the Land Registration Fees Order 2012

Table of Contents

1. Digital Boundaries Product.....	2
2. General Data Protection Regulation (EU) 2016/679.....	2
3. Fee information.....	2
4. How to apply.....	3

Table of Figures

Figure 1 - Digital Boundary Template.....	4
Figure 2 - Sample of Folio attributes in CSV file.....	4

1. Digital Boundaries Product

A digital version of the PRA Title Plan product, together with relevant folio details, is available on request. The Digital Boundaries product consists of the registered geometry of the parcel(s) within a folio in CAD format and projected in ITM, together with the geometry of relevant burdens, if requested at time of application. The OSi vector geometry (OSi detail) is not supplied. While the folio is not included, an accompanying CSV file is provided which does contain the following folio details: folio number, property number, plan number, seedpoint ID, registered owner(s) name and address, and pending applications. This transaction type is processed under Item 28 of the Land Registration Fees Order 2012 as "**Other Service**".

2. General Data Protection Regulation (EU) 2016/679

In accordance with GDPR guidelines, this service is limited to a maximum of **three** folios. Should the requestor require more than **three** folios the following options should be considered:

- Continue with the request to include more than three folios but forego the inclusion of the associated folio details as part of the delivery.

OR

- Where the folio details are required, request that the job be processed under Item 22 of the Land Registration Fees Order 2012 "**Provision of electronic extract from the Registry map within the limits set by the Authority**" (see Mapping guideline Appendix 7(b)). Customers should note that all jobs processed under Item 22 of the Land Registration Fees Order 2012 will require the requestor to sign a protocol agreement.

3. Fee information

- Jobs processed under Item 28 of the Land Registration Fees Order 2012 command a fee of €40 per folio included in the output. (see Table 1)
- Jobs processed under Item 22 of the Land Registration Fees Order 2012 command a fee of €120 plus €5 per folio included in the output. (see Table 2)

# Folios in output	Fee calculation	Fee due
1	€40 per Folio	€40
2	€40 per Folio	€80
3	€40 per Folio	€120

Table 1 – Examples of costing under Item 28

# Folios in output	Fee calculation	Fee due
5	€120 plus €5 per Folio	€145
25	€120 plus €5 per Folio	€245
85	€120 plus €5 per Folio	€545

Table 2 – Examples of costing under Item 22

Please see the following documents, which are available at www.prai.ie for additional information.

- Bulk Data Request 2020 <https://www.prai.ie/download/Bulk-Data-Extraction-Guidelines-and-Form-April-2020.pdf>
- Mapping guidelines Appendix 7(b) **Provision of Electronic Extract from the Registry Map**

4. How to apply

Applications for digital boundaries for up to three folios, or for more than three folios where the folio details are not required, should be made to the PRA Spatial Information Unit (SIU) in Waterford at spatialquery@prai.ie. The following information is required:

- Folio number(s) required
- Contact details
- Confirmation of payment method (if payment is through Landdirect account number should be quoted; if payment is by credit card contact number required).

For applications involving more than three folios where the folio details are required, contact the PRA Bulk Data Unit at BulkData@prai.ie.

Once payment has been received, the SIU deliver the data via Cisco Secure e-mail service. Customers are required to have a Cisco e-mail account. Customers need to create a password when registering for Cisco Secure Email.

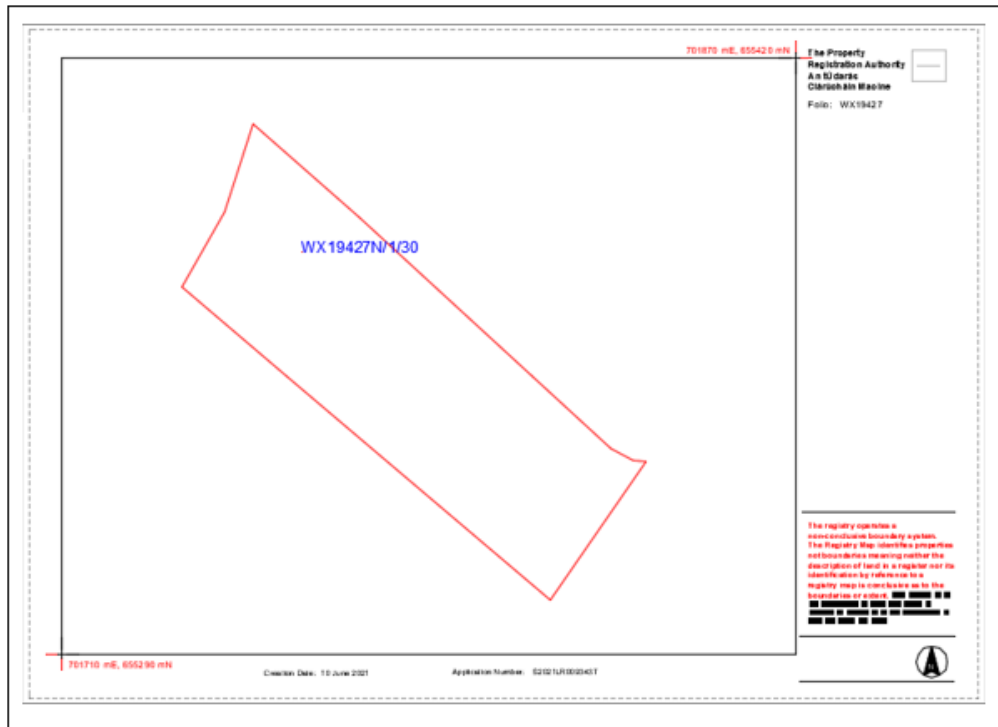


Figure 1 Digital Boundary Template

FOLIO	PROP	PLAN	OWNER	ADDR1	ADDR2	ADDR3	ADDR4	PENDING_APP	SP_ID
WX19233	1	30	Owner A	XXXX	XXXX	XXXX	Co Wexford	D2021LR00XXX	425333
WX15555	1	81	Owner B	XXXX	XXXX	XXXX	Co Wexford		654126

Figure 2 Sample of Folio attributes in CSV file

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